

CITY OF TIPTON, INDIANA

*Request for Records pursuant to Indiana Access to Public Records Act
(I.C. 5-14-3-1, et seq., as amended)*

I, _____, hereby request that the City of Tipton, Indiana (the "City") make the following records available for inspection and copying (please be specific in your request):

[IF YOU NEED ADDITIONAL SPACE, ATTACH REQUEST AS AN EXHIBIT HERETO]

Please provide a response to this request by the following:

- Telephone at _____
- Facsimile transmission at _____
- Mail at _____
- Other _____

I hereby acknowledge responsibility for the payment to the City of all reasonable charges incurred by the City to make such information available for inspection and copying: **Please submit this request to the Clerk-Treasurer's office at 216 South Main St., Tipton IN 46072.**

Signature: _____ Date: _____

Printed Name: _____

FOR INTERNAL USE ONLY

Received by the Clerk-Treasurer on the _____ day of _____, 200__ at _____, __.m.

By: _____

Sent to legal counsel for response? Yes _____ No _____

Documents produced or made available? Yes _____ No _____

If yes, documents made available on the _____ day of _____, 20____ at _____, ____m.

If no, reason(s): _____

